STATINTL	•
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T0: Records Administration Branch 702 Magazine Building	FROM: (DIRECTORATE AND OFFICE) Office of DCI	·
SAFES	5	TOTAL NO. OF SAFES ON HAND
2 Drawer (under desk)		4
2 Drawer (free standing)		
4 Drawer (correspondence)		6
5 Drawer (correspondence)		`
All purpose (with doors)		
Map and Plan File		
Kardex (Slides)		
- Drawer Card (size car	rd;inches per drawer)	
- Drawer Card (size car	rd; inches per drawer)	
OTHER (describe)		
CABI	NETS	TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)		
5 Drawer (correspondence)		
Map Cabinet Sections		
Map and Plan File		
Kardex (Slides)		
Safe-T-Stack Units		
5 - Drawer Card (<u>3x5</u> size ca	rd;inches per drawer)	1
- Drawer Card (size ca	rd;inches per drawer)	
OTHER (describe)		
	,	

Approved For Release 2002/09/26 : CIA-RDP76		MIMADED		71-9	
SHELVING	UNIT WIDTH (in inches)			TOTAL SHELVES	TOTAL CAPACITY IN LINEAR FT.
Correspondence type	72	5	7	42	3024
Library type					3024
Book Case Sections					
Tape shelves					
Conserv-A-File (roll out units)					
Conserv-A-File-V (side roll)					
Elevator (power files)					
Add-A-Shelf		,			
Movable Shelves (manual)					
Movable Shelves (motorized)					
CARD SHELVES (size card;ins per dr)		-	,		
OTHER (describe)					
REMARKS:		.l			
Include number of secure and vault areas	in which r	records	are sto	red	212
					:
					STATINTL
7-18:73 DATE					

T0: Records Administration Branch 702 Magazine Building	FROM: (DIRECTORATE AND OFFICE) DCI/Audit Staff	
SAFES		TOTAL NO. OF SAFES ON HAND
2 Drawer (under desk)		5
2 Drawer (free standing)		9
4 Drawer (correspondence)		3
5 Drawer (correspondence)		1
All purpose (with doors)		
Map and Plan File		
Kardex (Slides)		
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (size card;	inches per drawer)	
OTHER (describe)		
CABINETS		TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)		
5 Drawer (correspondence)		
Map Cabinet Sections		
Map and Plan File		
Kardex (Slides)		
Safe-T-Stack Units		
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (size card;	inches per drawer)	
OTHER (describe) 2 Door Metal supply cabinet		4

Approved For Release 2002/05/26 . Cit	UNIT	NUMBER		TOTAL	TOTAL
SHELVING	WIDTH (in inches)	SECTIONS	SHELVES HIGH	SHELVES	CAPACITY IN LINEAR FT.
Correspondence type					
Library type					,
Book Case Sections	36 30	3 3	3 4	9 12	27 30
Tape shelves					
Conserv-A-File (roll out units)	42 3/4	7	6	42	147
Conserv-A-File-V (side roll)					
Elevator (power files)					
Add-A-Shelf					
Movable Shelves (manual)					
Movable Shelves (motorized)					
CARD SHELVES (size card;ins per d	r)				
OTHER (describe)					
			-		
REMARKS:		<u> </u>	•		
Include number of secure and vault areas	- in which w	- comac		· A	1
THEIMAG HAMIDGE OF PACALE WHA ANALY WIEN'S	8 TH MHYCH T	aprobe	are sooi	.ea	<u> </u>
					STATINTL
16X /4/973					

TO: Records Administration Branch 702 Magazine Building	FROM: (DIRECTORATE AND OFFICE)	
. 3	DCI/General Counsel	TOTAL NO. OF SAFES
SAFES	di angeri.	ON HAND
2 Drawer (under desk)		2
2 Drawer (free standing)		
4 Drawer (correspondence)		12
5 Drawer (correspondence)		4
All purpose (with doors)		
Map and Plan File		
Kardex (Slides)		
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (size card;	inches per drawer)	
OTHER (describe)		
CABINETS		TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)		1
5 Drawer (correspondence)		
Map Cabinet Sections		
Map and Plan File		
Kardex (Slides)		
Safe-T-Stack Units		
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (size card;	inches per drawer)	
OTHER (describe)		

Approved For Release 2002/09/26 : Ci	Approved For Release 2002/09/26 : CIA-RDP/6-00883R0001100060 UNIT NUMBER			1	TOTAL
SHELVING	WIDTH (in inches)		SHELVES H I GH	TOTAL SHELVES	CAPACITY IN LINEAR FT.
Correspondence type					
Library type	36	3	7	21	63
Book Case Sections					
Tape shelves					
Conserv-A-File (roll out units)					
Conserv-A-File-V (side roll)	36	50	7	350	1,050
Elevator (power files)					
Add-A-Shelf					
Movable Shelves (manual)					
Movable Shelves (motorized)					
CARD SHELVES (size card;ins per dr)					
OTHER (describe)					
REMARKS:					
	مامانية مامانية		omo sto		- approved to app
Include number of secure and vault areas	in which i	records	are sco	reu	
					STATINTL
6 July 1973	_				
() DATE	1				

TO: Records Administration Branch	FROM: (DIRECTORATE AND OFFICE)		
702 Magazine Building	DCI/Asst to Dir. (PA)		
SAFES		TOTAL NO. OF SAFES ON HAND	
2 Drawer (under desk)			
2 Drawer (free standing)		2	
4 Drawer (correspondence)			
5 Drawer (correspondence)		1	
All purpose (with doors)			
Map and Plan File			
Kardex (Slides)			
- Drawer Card (size card;	inches per drawer)		
- Drawer Card (size card;	inches per drawer)		
OTHER (describe)			
CABINETS		TOTAL NO. OF CABINETS ON HAND	
4 Drawer (correspondence)			
5 Drawer (correspondence)		1	
Map Cabinet Sections			
Map and Plan File			
Kardex (Slides)			
Safe-T-Stack Units			
- Drawer Card (size card;	inches per drawer)		
- Drawer Card (size card;	inches per drawer)		
OTHER (describe) Sliding door cabinet 6' long 7 shelve	es high	1	

Approved For Release 2002/09/26 · CL	1	0883R00	0 100060 0		TOTAL
SHELVING	UNIT WIDTH (in inches)		SHELVES HIGH	TOTAL SHELVES	TOTAL CAPACITY IN LINEAR FT.
Correspondence type					
Library type					
Book Case Sections	30	2	2	4	10
Tape shelves					
Conserv-A-File (roll out units)	See Below	9	See Below	55	177
Conserv-A-File-V (side roll)					
Elevator (power files)					
Add-A-Shelf					
Movable Shelves (manual)					
Movable Shelves (motorized)					
CARD SHELVES (size card;ins per dr)					
OTHER (describe)					
Open Diebold shelf unit	36	1	8	8	24
REMARKS:	<u> </u>		<u> </u>		
Include number of secure and vault areas Conserv-A-File (Roll out units) 5 units are 36" wide 1 of the units is 3 shelves 4 of the units are 7 shelve Total shelves - 31) s high	records	are sto	red <u>V</u>	-9973
Total linear feet - 93' 4 units are 42" wide All 4 units are 6 shelves 1 Total shelves - 24 Total linear feet - 84'	nigh				STATINTL

TO: Records Administration Branch 702 Magazine Building	FROM: (DIRECTORATE AND OFFICE) DCI/Legislative Counsel		
SAFES		TOTAL NO. OF SAFES ON HAND	
2 Drawer (under desk)			
2 Drawer (free standing)		5	
4 Drawer (correspondence)			
5 Drawer (correspondence)		9	
All purpose (with doors)			
Map and Plan File			
Kardex (Slides)			
- Drawer Card (size card;	inches per drawer)		
- Drawer Card (size card;	inches per drawer)		
OTHER (describe)			
CABINETS		TOTAL NO. OF CABINETS ON HAND	
4 Drawer (correspondence)			
5 Drawer (correspondence)			
Map Cabinet Sections			
Map and Plan File			
Kardex (Slides)			
Safe-T-Stack Units			
- Drawer Card (size card;	inches per drawer)		
- Drawer Card (size card;	inches per drawer)		
OTHER (describe)	:		

Approved For Release 2002/09/26 : CI	Approved For Release 2002/09/26 : CIA-RDP76-00883R000100060021-9				
	UNIT	NUM		TOTAL	TOTAL
SHELVING	WIDTH (in inches)	SECTIONS	SHELVES HIGH	SHELVES	CAPACITY IN LINEAR FT.
Correspondence type	42	3	12 1/2	12	56 2/3
Library type	19 42 1/2	$\begin{pmatrix} 1 \\ 3 \end{pmatrix}$	12 1/2 11	4	6 1/3 21
Book Case Sections	31	2	18	2	5 1/6
Tape shelves					
Conserv-A-File (roll out units)					
Conserv-A-File-V (side roll)					
Elevator (power files)					
Add-A-Shelf					
Movable Shelves (manual)					
Movable Shelves (motorized)					
CARD SHELVES (size card;ins per dr)					
OTHER (describe)					
Mosler cabinet	66 x 68			15	42 1/2
REMARKS:		<u> </u>			
Include number of secure and vault areas	in which m	n Serocon	owo ato	red noi	ne
include number of secure and vault areas	TII MITTELL L	ecoras	are arol	rea	
				•	
					÷
					STATINTL
· -					
900,0,73					
20 July 73 DATE 73					_

FILING EQUIPMENT INVENTORY Approved For Release 2002/09/26 : CIA-RDP76-00883R000100060021-9

T0: Records Administratio 702 Magazine Building		FROM: (DIRECTORATE AND OFFICE) DCI/SAVA	·
	SAFES		TOTAL NO. OF SAFES ON HAND
2 Drawer (under desk)	(9 without combi	nations & 1 with)	10
2 Drawer (free standing)			8
4 Drawer (correspondence)			10
5 Drawer (correspondence)			2
All purpose (with doors)			
Map and Plan File	•		
Kardex (Slides)			
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (size card;	inches per drawer)	
	CABINETS		TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)			
5 Drawer (correspondence)			
Map Cabinet Sections			
Map and Plan File	180×33×45		1
Kardex (Slides)			
Safe-T-Stack Units			
- Drawer Card (size card;	inches per_drawer)_	
- Drawer Card (size card;	inches per drawer)	
OTHER (describe)			
		×3.4	

Approved For Release 2002/09/26 : CIA	<u></u>	383R000°	<u>10006002</u>	<u> 21-9</u>	
	UNIT		BER	TOTAL	TOTAL
SHELVING	WIDTH (in inches)		SHELVES HIGH	SHELVES	CAPACITY IN LINEAR FT.
Correspondence type	31x15x17 21x17x15	8 8	3	24 24	3 112.3
Library type					
Book Case Sections	12x13x34	11		11	31.1
Tape shelves					
Conserv-A-File (roll out units)					
Conserv-A-File-V (side roll)					
Elevator (power files)					· -
Add-A-Shelf					
Movable Shelves (manual)					
Movable Shelves (motorized)					. ,
CARD SHELVES (size card;ins per dr)					
OTHER (describe)					
REMARKS:					
Include number of secure and vault areas i	n which re	cords a	re store	ed2	
					es.
					enc any
					e .
					STATINTL
(48 344 <u>) :</u>	<u> </u>	22)			\neg
27 July 73					
DATE					
. 1 Wadang					— I

TO: Records Administration Branch 702 Magazine Building	FROM: (DIRECTORATE AND OFFICE) DCI/Inspector General	a 1
	Boll Imprector Genera	TOTAL NO. OF SAFES
SAFES		ON HAND
2 Drawer (under desk)		
2 Drawer (free standing)		12
4 Drawer (correspondence)		7
5 Drawer (correspondence)		
All purpose (with doors)		
Map and Plan File		
Kardex (Slides)		
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (size card;	inches per drawer)	
OTHER (describe)		
		19
CABINETS		TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)		
5 Drawer (correspondence)		
Map Cabinet Sections		
Map and Plan File		
Kardex (Slides)		
Safe-T-Stack Units		
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (size card;	inches per drawer)	
OTHER (describe)		

Approved For Release 2002/09/26 : CIA-RDP76-00883R000100060			<u>η21-9</u>			
	UNIT WIDTH (in inches)	NUM		TOTAL	TOTAL	
SHELVING		SECTIONS	SHELVES HIGH	SHELVES	CAPACITY IN LINEAR FT.	
Correspondence type						
Library type						
Book Case Sections						
Tape shelves						
Conserv-A-File (roll out units)						
Conserv-A-File-V (side roll)						
Elevator (power files)						
Add-A-Shelf						
Movable Shelves (manual)						
Movable Shelves (motorized)						
CARD SHELVES (size card;ins per dr)						
OTHER (describe)						
REMARKS:						
Include number of secure and vault areas .	in which r	ecords	are sto			
DATE	SIGNA	ATURE OF F	ECORDS MA	NAGEMENT OF	FICER	

T0: Records Administration 702 Magazine Building	Branch	FROM: (DIRECTORATE AND OFFICE) DCI/IC	
	SAFES		TOTAL NO. OF SAFES ON HAND
2 Drawer (under desk)			
2 Drawer (free standing)			32
4 Drawer (correspondence)			29
5 Drawer (correspondence)			14
All purpose (with doors)			
Map and Plan File			.*
Kardex (Slides)			
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (_size card;	inches per drawer)	
OTHER (describe)	8		
	CABINETS		TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)			
5 Drawer (correspondence)			
Map Cabinet Sections			
Map and Plan File	,		
Kardex (Slides)	•		·
Safe-T-Stack Units			
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (_size card;	inches per drawer)	
OTHER (describe)			

Approved For Release 2002/09/26 : C	UNIT NUMBER			TOTAL	TOTAL	
SHELVING	WIDTH (in inches)	SECTIONS	SHELVES HIGH	SHELVES	CAPACITY IN LINEAR FT.	
Correspondence type	:					
Library type						
Book Case Sections	30	59	1	59	147.5	
Tape shelves						
Conserv-A-File (roll out units) filing area	36	4	5	20	60	
Conserv-A-File-V (side roll)						
Elevator (power files)						
Add-A-Shelf						
Movable Shelves (manual)						
Movable Shelves (motorized)						
CARD SHELVES (3x5 size card; 15 ins per dr)	36	2	5	10	30	
OTHER (describe) Shelving cabinets	36	5	2	10	30	
REMARKS: Include number of secure and vault areas	in Which :	records	are sto	ored 2		
IC Staff has one 4000 Xerox machine and c is located in Room 6E-25 and is shared by	one 3M "4 everyone	00" Rea on th∈	der Pr Staff		This mater:	
					STATINTL	
Γ						
8/3/73						

TO: Records Administration Branch 702 Magazine Building	FROM: (DIRECTORATE AND OFFICE) DDM&	S/History Staff
SAFES		TOTAL NO. OF SAFES ON HAND
2 Drawer (under desk)		0
2 Drawer (free standing)		1.
4 Drawer (correspondence)		19
5 Drawer (correspondence)		8
All purpose (with doors)		0
Map and Plan File		0
Kardex (Slides)		0
- Drawer Card (size card;	inches per drawer)	0
- Drawer Card (size card;	inches per drawer)	0
OTHER (describe)		
CABINETS		TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)		1
5 Drawer (correspondence)		0
Map Cabinet Sections		0
Map and Plan File		0
Kardex (Slides)		0
Safe-T-Stack Units		0
7 - Drawer Card (<u>5 X 8</u> size card; <u>24</u>	inches per drawer)	12
- Drawer Card (size card;	inches per drawer)	
OTHER (describe)		

Approved For Release 2002/09/26 : Cl	UNIT WIDTH (in inches)				<u> </u>
SHELVING		NUM	SHELVES	TOTAL SHELVES	TOTAL CAPACITY IN LINEAR FT.
	(In inches)		нісн		
Correspondence type					0
Library type					0
Book Case Sections		5	2	10	30
Tape shelves			,		0
Conserv-A-File (roll out units)		3	6	18	
Conserv-A-File-V (side roll)		1	5	5	
Elevator (power files)					0
Add-A-Shelf					0
Movable Shelves (manual)					0
Movable Shelves (motorized)					0
CARD SHELVES (size card;ins per dr)					0
OTHER (describe)					
REMARKS:	<u> </u>				
Include number of secure and vault areas	·				1
One 914 xerox, located vault 2	03 Key,	not sh	ared w	ith	
other components.					
				•	STATINTL
23 July 1973_ DATE	L				FICER

FILING FOUI PMENT INVENTORY Approved For Release 2002/09/26: CIA-RDP76-00883R000100060021-9

T0: Records Administration Branch 702 Magazine Building	FROM: (DIRECTORATE AND OFFICE) DD/M&S - O/PPB	
SAFES		TOTAL NO. OF SAFES ON HAND
2 Drawer (under desk)		_
2 Drawer (free standing)		26 _
4 Drawer (correspondence)		3 -
5 Drawer (correspondence)		12 +
All purpose (with doors)		
Map and Plan File		
Kardex (Slides)		
- Drawer Card (size card;	inches per drawer)	·
- Drawer Card (size card;	inches per drawer)	
OTHER (describe)		
CABINETS		TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)		
5 Drawer (correspondence)		
Map Cabinet Sections		_
Map and Plan File		
Kardex (Slides)		
Safe-T-Stack Units		
- Drawer Card (size card;	inches per drawer)	
- Drawer Card (size card;	inches per drawer)	-
OTHER (describe)	·*	

Approved For Release 2002/09/26 . CIA	UNIT	NUMBER			TOTAL
SHELVING	WIDTH (in inches)	SECTIONS	SHELVES HIGH	TOTAL SHELVES	CAPACITY IN LINEAR FT.
Correspondence type					
Library type					
Book Case Sections	36	9 1	3	28	84 +
Tape shelves			5		
Conserv-A-File (roll out units)	29 1/2	6 5 2	5 2 1	42	103 -
Conserv-A-File-V (side roll)					
Elevator (power files)					
Add-A-Shelf					
Movable Shelves (manual)					
Movable Shelves (motorized)					
CARD SHELVES (size card;ins per dr) OTHER (describe)					
					-
REMARKS:		<u> </u>	<u> </u>		1
Include number of secure and vault areas i	in which r	ecords :	are sto	red	2
					·
					STATINTL
17 August 1973					

TO: Records Administration Branch	FROM: (DIRECTORATE AND OFFICE)
702 Magazine Building	DCI/Office of National Estimates
SAFES	TOTAL NO. OF SAFES ON HAND
2 Drawer (under desk)	38
2 Drawer (free standing)	14
4 Drawer (correspondence)	34
5 Drawer (correspondence)	
All purpose (with doors)	
Map and Plan File	
Kardex (Slides)	
- Drawer Card (size card;	inches per drawer)
- Drawer Card (size card;	inches per drawer)
OTHER (describe)	·
CABINETS	TOTAL NO. OF CABINETS ON HAND
4 Drawer (correspondence)	1
5 Drawer (correspondence)	1
Map Cabinet Sections	
Map and Plan File	
Kardex (Slides)	
Safe-T-Stack Units	
10- Drawer Card (<u>3x5</u> size card; <u>28</u>	inches per drawer)
- Drawer Card (size card;	inches per drawer)
OTHER (describe)	
Supply Cabinet	2

Approved For Release 2002/09/26 : Cl/	UNIT	NUMBER		TOTAL	TOTAL
SHELVING	WIDTH (in inches)	SECTIONS	SHELVES HIGH	SHELVES	CAPACITY IN LINEAR FT
Correspondence type					
Library type	35	2	6	12	36
Book Case Sections	33	36		99	272
Tape shelves					
Conserv-A-File (roll out units)					
Conserv-A-File-V (side roll)					
Elevator (power files)					
Add-A-Shelf					
Movable Shelves (manual)	36	6	8	48	144
Movable Shelves (motorized)					
CARD SHELVES (size card;ins per dr) OTHER (describe)		-			
REMARKS: Include number of secure and vault areas :	in which re	ecords a	are sto:	red3	
17 Aug 73				OFF	STATINTL

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